

PETER M. GHAZZAWI

EXPERIENCE & QUALIFICATIONS

JAN 2015 to PRESENT

TELCOM ENGINEERING GROUP (Carlstadt, NJ) – PRESIDENT, Partner. As the Company President, responsible for budgeting, business development, contract compliance, and a healthy work environment. Manage insurance policies, AP & AR clerks and cash flow. Work with VP on quality control and safety program oversight, manager training development, special projects bid estimation management and preparation of technical specifications and work plans for specific programs.

JAN 2012 to DEC 2014

TELCOM ENGINEERING GROUP (Carlstadt, NJ) – VICE PRESIDENT, Partner. As the Company Vice President, responsible for oversight of office and construction personnel, quality control and safety program oversight, manager training and development and special projects bid estimation and management. Oversight of purchasing department, A/R & A/P department(s), cash flow and profitability.

JAN 2010 to DEC 2012

TELCOM ENGINEERING GROUP (Carlstadt, NJ) – Lead Program Manager. As the Lead Program Manager, determined program requirements and managed compliance through duration of program(s). Allocated in-house and vendor resources as needed to meet program goals. Tracked project financials and maintained customer relations.

OCT 2007 to DEC 2010

TELCOM ENGINEERING GROUP (Carlstadt, NJ) – Construction & Project Manager. Work closely with field crews and customers in development of accurate project schedules through completion of projects within specified timeframes. Documented field conditions and organized data secured into reportable format. Maintained product quality and ensured compliance with technical and general project specifications. Prepared project close-out packages and satisfied municipal permit requirements.

JUN 2004 to OCT 2007

R&D Abstract / Title Services (Hackensack, NJ) – Manager. Prepared property title packages for refinance and deed transfers in all counties of the State of New Jersey. Researched and compiled liens, judgments, right-of-way judgments and lease agreements as recorded by County Clerk. Submitted completed reports to mortgage banks and attorneys. Responsible for training and management of new hires, report submittal and billing of self-generated work.

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EDUCATION

2002-2006 Business & Civil Engineering – Rutgers University, Piscataway NJ

COMPUTER SKILLS

- Proficient in the use of MS Word, Excel, PowerPoint and ADOBE Acrobat

CERTIFICATIONS

- OSHA 30-hour
- OSHA 10-hour
- Anritsu, PPC, Andrews, Kaelus PIM
- First Aid & CPR